



Board of Trustees Meeting Minutes  
June 28, 2018

<b>Members Present</b>	Bill Crandall, John Dierdorf, Marita Oilar, John Partlow
<b>Members Absent</b>	Heather Lee, Deb Yadon, Brian Meyer
<b>Others in Attendance</b>	Library Director Edra Waterman, Legal Counsel Anne Poindexter, Architect Kevin McCurdy, Library staff members Robyn Neal, Beth Meyer, Lori Holewinski, Katie Lorton
<b>Convene</b>	President John Partlow called the meeting to order at 4:18 p.m. in the East Meeting Room at the Fishers Library.
<b>Consent Agenda</b>	Consent agenda included minutes of the May 24, 2018 meeting, claims and warrants, and personnel approvals. A motion was made by John Dierdorf and seconded by Bill Crandall to accept the consent agenda. Motion passed unanimously.
<b>Fishers Roof Repair Estimate</b>	Architect Kevin McCurdy reported on the roof inspection at Fishers Library and indicated the areas in the most need of repair. He will be providing a report with the inspection findings at the July meeting.
<b>Renovation Update</b>	<p>Kevin McCurdy also provided updates on the renovations at the Fishers and Noblesville libraries. The flood repair at Fishers is on schedule with a target date of August 9<sup>th</sup> for completion. Kevin suggested adding removal of the TeenZone service desk to the schedule since funds are available. Contractors are working on a plan to take down the barrier wall in stages without having to close the library to remove the wall.</p> <p>Drywall finishing should be completed at the Noblesville Library by July 4h and painting will begin soon. The bannister for the staircase is in fabrication. During the next couple of weeks the barrier wall will be moved back to make room for the work in the lobby. Work on the lower level outside entrances has begun. It will be necessary for the library to close during the transformer change, but care will be taken for minimal disruption of library services</p>
<b>Annual Review: Electronic Resource Policy</b>	In order for the library to be eligible for E-rate the board is required to review the Electronic Resource Policy annually. Edra provided copies of the policy and Bill Crandall moved to approve it with no changes, seconded by Marita Oilar. The motion passed unanimously.
<b>Director's Report</b>	John Partlow and Marita Oilar remarked on the many things going on at both libraries during the construction and organizational changes taking place. Along with Edra, they recognized the efforts of the staff to continue to provide programs and services despite the challenges.
<b>Other Old or New Business</b>	John Partlow remarked on receiving useful communication from ILF and asked if ILF, local and state officials would be invited to the library reopening events. Edra replied that these officials are on the invitation list.
<b>Adjournment</b>	Bill Crandall moved for adjournment at 4:45 p.m.

Respectfully submitted,  
Marita Oilar

*Marita Oilar*

HEPL Board Secretary