



Board of Trustees Meeting Minutes  
May 24, 2018

- Members Present** Bill Crandall, John Dierdorf, Brian Meyer, Marita Oilar, John Partlow
- Members Absent** Heather Lee, Deb Yadon
- Others in Attendance** Library Director Edra Waterman, Legal Counsel Anne Poindexter, Financial Consultant Mike Reuter, Architect Kevin McCurdy, Library staff members Robyn Neal, Kelly Oles, Beth Meyer, Lori Holewinski, Katie Lorton
- Convene** President John Partlow called the meeting to order at 4:15 p.m. in the Stage Meeting Room at the Fishers Library.
- Consent Agenda** Consent agenda included minutes of the April 26, 2018 meeting, claims and warrants, and personnel approvals. A motion was made by Marita Oilar and seconded by John Dierdorf to accept the consent agenda. Motion passed unanimously.
- Summer Reading Program Preview** Library Deputy Director Beth Meyer shared information about registration and learning tracks on Beanstack, completion levels for each age group, and community partnerships to promote the upcoming Summer Reading Program - Libraries Rock.
- Financial Plan** Financial Consultant Mike Reuter presented an updated fiscal plan for the Library highlighting financial history, current status, and future projections. He explained how the Local Income Tax (LIT)—that replaces the County Option Income Tax (COIT), property tax, and non-farm personal income factors forecast the Library’s operating revenue, and how the rainy day fund and the Library Improvement Reserve Fund (LIRF) are funded and utilized.
- Fishers Roof Repair** Architect Kevin McCurdy provided a proposal for LWC to conduct a full inspection of the roof at the Fishers Library. A motion was made by John Dierdorf and seconded by Brian Meyer to hire LWC to conduct the inspection. Motion passed unanimously.
- Renovation Update** Kevin McCurdy also provided updates and target completion dates for construction in the Noblesville Library and repairs in the Fishers Library. He shared that exterior site at the Noblesville Library work came in at \$78,000, which is less than the change order approved at the April meeting.
- Policy Updates** Edra Waterman presented proposed additions to the Circulation Policy; Collection Development Policy; Displays, Bulletin Boards, and Information Racks Policy; Library-Sponsored Programs Policy; and Meeting Room Policies and Procedures that incorporate operations for the new Ignite Studio. The Board discussed how these additions will enable staff to open Ignite Studio on July 21. The Board also reviewed the Maker-in-Residence Contract Agreement for local makers and artists to partner with the library. Bill Crandall made a motion to accept all the updates as presented. Marita Oilar seconded the motion, and it passed unanimously.
- MOU - Spark!Fishers** Library Director asked the Board to approve the Memo of Understanding between the City of Fishers Parks and Recreation Department and the Library for the Fishers Farmers’ Market to be operated from the Fishers Library parking lot on June 30, 2018 during Spark!Fishers. A motion was made by Brian Meyer and seconded by John Dierdorf to accept the MOU. Motion passed unanimously.

**Director's  
Report**

Edra Waterman asked for questions or feedback to the written report she had provided prior to the meeting. John Dierdorf and John Partlow recapped their meeting with the Fishers Police Department about utilization of library parking spaces, wear and tear on the parking lot and traffic safety. The City of Fishers will provide an agreement for the Board to review. Edra Waterman also shared a grant opportunity the City is seeking to provide pedestrian access to the Library and throughout the Nickel Plate District, and a request from a local developer for land near the Fishers Library north parking lot to create parking spaces. The Board discussed traffic count in the building and usage of the parking lot during key times. The Board was in agreement that there was no interest in selling land to the developer.

**Other Old or  
New Business**

There was no old or new business to report at this time.

**Adjournment**

Marita Oilar made a motion to adjourn the meeting at 5:48 p.m.

Respectfully submitted,  
Marita Oilar



HEPL Board Secretary  
(kso)