



Board of Trustees Meeting Minutes
November 14th, 2018

Members Present Bill Crandall, John Dierdorf, Heather Lee, Brian Meyer, John Partlow, Kristin Patrick, Deb Yadon

Members Absent None

Others in Attendance Library Director Edra Waterman; Legal Counsel Anne Poindexter; Library staff members Robyn Neal, Lori Holewinski, Katie Lorton, Molly Mrozowski, Anna Sayers; LWC representatives Kevin McCurdy, Bear Monita, Porooshat Aghkari

Convene President John Dierdorf called the meeting to order at 4:16 p.m. in the East Meeting Room at the Fishers Library.

Amendment to Agenda President John Dierdorf introduced a proposed amendment to the meeting agenda to include an update on the renovation project from representatives of LWC. A motion was made by Brian Meyer and seconded by John Partlow to accept the amendment to the agenda. The motion passed unanimously.

Consent Agenda Consent agenda included minutes of the October 25th, 2018 meeting, claims and warrants, and personnel approvals. A motion was made by Heather Lee and seconded by Brian Meyer to accept the consent agenda. The motion passed unanimously.

HEPL Staff Association Funding Request Edra presented a request from the HEPL Staff Association to fund their annual holiday luncheon benefitting staff at a cost of \$400. The event will be held on Thursday, December 13th and all Board members are invited to attend.

A motion was made by John Partlow and seconded by Brian Meyer to approve the Staff Association Funding Request. The motion passed unanimously.

HEPL App Presentation HEPL staff members Molly Mrozowski and Anna Sayers gave a presentation on the new HEPL app. The new app is developed by Capira and will replace the former BookMyne app. The app allows patrons to search the library catalog, register for library events, and connect with our e-resources. Additionally, patrons can link their library cards, get a digital version of their card, place holds, pay fines, and even self-checkout using the app. The app is expected to go live around the start of 2019.

Edra also mentioned that the refreshed library website launched on Tuesday, November 13th and briefly displayed the site's new look.

Renovation Update Architect Kevin McCurdy was present at the meeting with LWC representatives Bear Monita and Porooshat Aghkari and provided an update on the renovation project.

Flood restoration work on the Fishers project has concluded, and the final punch list process for this work is underway. This project is expected to be fully wrapped up by the end of the year.

Kevin also mentioned our upcoming facilities assessment. Site surveys for this process will take place the week after Thanksgiving. Additionally, roof repairs for Fishers will begin the week after Thanksgiving. A majority of the roof work can be done through the winter, even in cold temperatures.

The Noblesville project is currently about 77% complete. Kevin reviewed the change order log and provided an update on the budget. Work on the lower level is concluding with shelving installed and furniture arriving soon. On the main level, glass walls have been removed and work is underway on carpet patching and wall finishes. Shelf movers were onsite this week to rearrange collections. Outstanding items include the new entrance to the lower level and sitework, handrail installation for the stairwell and lower level ramp - but all related materials are currently in production. Kevin expects that everything for the Noblesville project will be complete by the end of the year with the exception of the new entrance to the lower level and the sitework.

AER - 2019 COLA

Edra presented an Administrator's Executive Recommendation (AER) to provide a cost of living adjustment of 3% to all staff for the 2019 year.

A motion was made by Bill Crandall and seconded by John Partlow to accept the AER and fund the cost of living adjustment. The motion passed unanimously.

2019 Salary Schedule The 2019 Salary Schedule was presented for approval, with no changes from last year.

A motion was made by Brian Meyer and seconded by Deb Yadon to approve the 2019 Salary Schedule. The motion passed unanimously.

Director's Report

Edra briefly shared her Director's Report. The Indiana Library Federation annual conference was held this week in Indianapolis. Many HEPL staff attended and found the experience valuable and enriching. Edra provided board members with some context for the current controversy surrounding EBSCOhost and the INSPIRE databases, and noted ILF's advocacy efforts regarding this issue.

Edra also shared that HEPL staff member Jennifer Harmon has the opportunity to attend the Harwood Institute with grant funding from MCLS. The grant application will require a letter of support from the board. The board indicated consensus in their support for this opportunity and confirmed they would be happy to provide a letter.

Other Old or New Business

Edra shared that she was approached at ILF by someone inquiring about the library's property at Little Chicago Road. Developer signage and handouts at the location may be leading to confusion about long-term plans for the property. John Dierdorf suggested that further discussion on messaging to the developer may be needed in order to manage expectations.

Kristin Patrick commented positively on the diversity of patrons visiting the Fishers Library's children's department. Edra also shared that some of our Youth Services staff members have recently attended diversity and inclusion trainings, and are especially passionate about providing inclusive services and programming that serves our diverse communities.

Adjournment

John Partlow moved for adjournment at 5:09 p.m.

Respectfully submitted,
Brian Meyer

A handwritten signature in cursive script that reads "Brian Meyer".

HEPL Board Secretary

