



Board of Trustees Meeting Minutes
February 22, 2018

Members Present	Bill Crandall, John Dierdorf, Heather Lee, Brian Meyer, John Partlow, Marita Oilar, Deb Yadon
Members Absent	
Others in Attendance	Library Director Edra Waterman, Legal Counsel Anne Poindexter, Architect Kevin McCurdy, Library staff members Robyn Neal, Kelly Oles, Beth Meyer, Katie Lorton, Katelyn Coyne
Convene	President John Partlow called the meeting to order at 4:15 p.m. in the East Meeting Room at the Fishers Library.
Consent Agenda	Consent agenda included minutes of the January 25, 2018 meeting, claims and warrants, personnel approvals, and Dormant Funds Resolution. A motion was made by Brian Meyer and seconded by Heather Lee to accept the consent agenda. Motion passed unanimously. (Marita Oilar was not present for this vote.)
2018-19 Health Insurance	Library Director Edra Waterman and Bill Crandall provided an update on the health insurance renewal meeting with HR consultant First Person. The current plan was renewed with Anthem at a 5% rate increase. It was recommended that the Library be proactive in investigating possible necessary plan design changes to help control future costs. The Library will work with First Person to provide information and solicit feedback from staff over the next year to shape this effort.
Renovation Update	Architect Kevin McCurdy reviewed construction progress in both Library locations, incl. the project costs and work completed to date. The Board discussed completion of the Ignite Studio space, timing of installation of equipment and furnishings, progress of the Noblesville Library construction, and projected costs to reroute drainage.
Fishers Repairs/Renovations	Library Director Edra Waterman provided an update on the water damage to the Fishers Library and timeline for receiving bids for repairs. Architect Kevin McCurdy reviewed plans for creating a barrier in the atrium to provide patron access to the adult materials in the west wing.
Staff Appreciation	Edra Waterman asked the board to approve extending four hours of paid time off to each staff member as appreciation for their efforts in providing excellent service to patrons through the past few months of challenges. The Board extended their appreciation to staff. A motion was made by Marita Oilar and seconded by Brian Meyer to accept the recommendation. Motion passed unanimously. (Deb Yadon was not present for this vote.)
AER Delayed Closings	Library Director Edra Waterman asked the Board for approval in delaying opening of the library or closing early as needed due to adjacent street closures related to community events. The Board discussed a delayed opening on March 10 due to the FT5K Mudsock. Brian Meyer made a motion to accept the recommendation. Heather

Lee seconded the motion and the motion passed unanimously. (Deb Yadon was not present for this vote.)

**Closing for
Spark!Fishers**

Edra Waterman asked the Board to close the Fishers Library (except for Ignite Studio) on June 30 during the new Spark!Fishers festival. The Board discussed developing a memorandum of understanding that outlines use of the library space on this day and incorporating more library offerings into the event next year. A motion was made by John Dierdorf and seconded by Brian Meyer to accept the recommendation. Motion passed unanimously. (Deb Yadon was not present for this vote.)

**Easement
Paperwork**

Edra Waterman asked the Board to attest to the permanent access and utility easement for buried cables, per a request by the lessors of the cell tower behind the Fishers Library. Bill Crandall made a motion to file the easement. John Dierdorf seconded the motion and the motion passed unanimously. (Deb Yadon was not present for this vote.)

**Director's
Report**

Edra Waterman introduced Ignite Studio Manager, Katelyn Coyne, and asked for questions or feedback to the written report she had provided prior to the meeting. Discussion items included the installation of automated materials handling, and staff participation at the PLA conference in March.

**Other Old or
New Business**

Brian Meyer asked if there was an update on any future plans for the sale of the library property on the west side of Noblesville. There was nothing to report.

Adjournment

Bill Crandall made a motion to adjourn the meeting at 5:28 p.m.

Respectfully submitted,

Marita Oilar
HEPL Board Secretary
(kso)