



Board of Trustees Meeting Minutes
January 25, 2018

Members Present	Bill Crandall, John Dierdorf, Heather Lee, Brian Meyer, John Partlow, Marita Oilar, Deb Yadon
Members Absent	
Others in Attendance	Library Director Edra Waterman, Legal Counsel Anne Poindexter, Architect Kevin McCurdy, Library staff members Robyn Neal, Kelly Oles, Beth Meyer, Katie Lorton, Kathy Sasseman
Convene	President John Partlow called the meeting to order at 4:15 p.m. in the East Meeting Room at the Fishers Library.
Consent Agenda	Consent agenda included minutes of the December 20, 2017 meeting, claims and warrants, personnel approvals, request to encumber 2017 funds for outstanding purchase orders, and resolution for year-end transfer of appropriations between major categories. The Dormant Funds Resolution was removed from the agenda. A motion was made by John Dierdorf and seconded by Marita Oilar to accept the modified consent agenda. Motion passed unanimously.
Temporary Adjournment	A motion was made by Bill Crandall to temporarily adjourn the regular meeting of the full Library Board.
Board of Finance Meeting	The meeting of the Library Board of Finance was called to order by Board President John Partlow.
<i>Officers</i>	John Partlow was nominated to serve as President and Marita Oilar as Secretary of the Board of Finance. Bill Crandall made a motion to accept the nominations. Brian Meyer seconded the motion and the motion passed unanimously.
<i>Overview of Investments</i>	Business and Finance Manager Robyn Neal reported on the status of the Library's investments in 2017. Investments earned \$997.24.
<i>Publicizing Newspapers</i>	It was recommended that The Times of Noblesville and The Indianapolis Star remain as qualified publications for the Library to publish notices. Motion was made by Marita Oilar and seconded by John Dierdorf. Motion passed unanimously.
Adjournment	Motion was made by Bill Crandall to adjourn the meeting of the Board of Finance.
Reconvene	The regular meeting the full Library Board was reconvened.
Administrator's Executive Recommendation (2018-19 Health Insurance)	Edra Waterman recommended that the Library administration review and select the best possible group health insurance plan for the dollars that have been budgeted, and ideally continue the present level of coverage. The board discussed the timing of receiving competitive quotes and reviewing the proposals in mid-February. A motion was made by John Dierdorf and seconded by Brian Meyer to accept the recommendation. Motion passed unanimously.

Renovation Update	Architect Kevin McCurdy reviewed construction progress in both Library locations, incl. the project costs and work completed to date. The Board discussed site work at the Noblesville Library and options for drainage rerouting and overflow.
Fishers Repairs/ Renovations	Library Director Edra Waterman provided an update on the water damage to the Fishers Library due to a pipe burst. John Dierdorf made the following motion: The Board of Trustees of Hamilton East Public library hereby declare an emergency due to the January 2, 2018 sprinkler pipe rupture resulting in the flooding and subsequent extensive damage to the center core of the Fishers Library reducing patron accessible areas to a mere 25% of the space. In order to repair the damage and resume provision of full services to our community as quickly as possible, Boyle Construction Management Inc. (BCMI) and Stenz Construction will be invited to bid/quote the restoration project. Brian Meyer seconded the motion and the motion passed unanimously.
Director's Report	Edra Waterman asked for questions or feedback to the written report she had provided prior to the meeting. Discussion items included the start date for the new Ignite Studio Manager and efforts by the staff to provide services and programming to patrons during renovations and water damage. The Board commended all staff for their efforts.
Other Old or New Business	No old or new business was brought to the board at this time.
Adjournment	Bill Crandall made a motion to adjourn the meeting at 5:39 p.m.

Respectfully submitted,

Marita Oilar
HEPL Board Secretary
(kso)