



Board of Trustees Meeting Minutes
September 28, 2017

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| Members Present | Bill Crandall, John Dierdorf, Heather Lee, Brian Meyer, Marita Oilar, and John Partlow |
| Members Absent | Deb Yadon |
| Others in Attendance | Library Director Edra Waterman, Legal Counsel Anne Poindexter, Architect Kevin McCurdy, Library staff members Robyn Neal, Kelly Oles, Beth Meyer, Katie Lorton and Hamilton Southeastern High School student Nikko Rocha |
| Convene | President John Partlow called the meeting to order at 4:20 p.m. in the 2 nd Floor Conference Room at the Noblesville Library. |
| Consent Agenda | Consent agenda included minutes of August 24, 2017 regular board and finance committee meetings, claims and warrants, and personnel approvals. Hearing no requests for removal of items for further discussion or action, a motion was made by Brian Meyer and seconded by Marita Oilar to accept the proposed consent agenda. Motion passed unanimously. |
| AER - Security Software Update | Edra Waterman recommended the library contract Central Security & Communications using reserve funds to upgrade the badge readers and alarm system in both library buildings. John Dierdorf made a motion to accept the recommendation. Heather Lee seconded, and the motion passed unanimously. |
| Approval of Surplus List | Library Director Edra Waterman asked the Board to approve the surplus list of furnishings and equipment no longer needed by the Library. The Board discussed items that will be discarded and offered to other libraries and government agencies in accordance with state law. A motion was made by Brian Meyer and seconded by John Dierdorf to accept the list. Motion passed unanimously. |
| Director's Report | Library Director Edra Waterman asked for questions or feedback to the written report she had provided prior to the meeting. Discussion items included parking lot restrictions due to construction of the new police station, delay in production of the LED lighting installation, collaborating with Nickel Plate Arts in makerspace programming, beginning the search for an Ignite Studio Manager, opening the library one hour late on October 28 due to a 5K race, and rescheduling the March meeting to March 29 due to the 2018 PLA Annual Conference. |
| Other Old or New Business | The Board discussed the findings of the survey to investigate water runoff and options for preventing future incidents. The Board also asked for an update on the strategic planning process, and Edra Waterman shared the progress of the leadership team in redefining the service model and redeploying talent to meet the needs of patrons. |
| Adjournment | John Dierdorf made a motion to adjourn the meeting at 5:10 p.m. |

Respectfully submitted,

Marita Oilar
HEPL Board Secretary
(kso)



Public Hearing on 2018 Library Budget Minutes
September 28, 2017

- Members Present** Bill Crandall, John Dierdorf, Heather Lee, Brian Meyer, Marita Oilar, and John Partlow
- Members Absent** Deb Yadon
- Others in Attendance** Library Director Edra Waterman, Legal Counsel Anne Poindexter, Architect Kevin McCurdy, Library staff members Robyn Neal, Kelly Oles, Beth Meyer, Katie Lorton and Hamilton Southeastern High School student Nikko Rocha
- Convene** President John Partlow called the meeting to order at 4:15 p.m. in the 2nd Floor Conference Room at the Noblesville Library.
- Presentation of 2018 Budget Proposal** Library Director Edra Waterman read the figures for the 2018 Library Operating Fund and Lease Rental Fund rates and levies as published.
- Adjournment** Hearing no questions or comments from the public, Bill Crandall made a motion to adjourn at 4:20 p.m. and John Dierdorf seconded.

Respectfully submitted,

Marita Oilar
HEPL Board Secretary
(kso)