



Board of Trustees Meeting Minutes
August 24, 2017

Members Present	Bill Crandall, John Dierdorf, Heather Lee, Brian Meyer, John Partlow, Deb Yadon
Members Absent	Marita Oilar
Others in Attendance	Library Director Edra Waterman, Legal Counsel Anne Poindexter, Architect Kevin McCurdy, LED lighting vendor Patricio Daneri, Library staff members Robyn Neal, Kelly Oles, Beth Meyer, Katie Lorton
Convene	President John Partlow called the meeting to order at 4:15 p.m. in the East Meeting Room at the Fishers Library.
Consent Agenda	Consent agenda included minutes of July 27, 2017 regular board and finance committee meetings, claims and warrants, and personnel approvals. Hearing no requests for removal of items for further discussion or action, a motion was made by Brian Meyer and seconded by John Dierdorf to accept the proposed consent agenda. Motion passed unanimously. Board President John Partlow appointed Bill Crandall as pro tem secretary, in Marita Oilar's absence.
Review of Bids/Approval of Contracts	Architect Kevin McCurdy from LWC provided an update on the lowest contractor bids for renovations at both the Fishers and Noblesville Libraries. Library Director Edra Waterman asked the Board for approval in working with Stenz Construction for the Fishers Library renovations and Boyle Construction Management for the Noblesville Library renovations. John Dierdorf made a motion for to accept the recommendation, Deb Yadon seconded, and the motion passed. The Board discussed the timeline for construction and the approval process for any changes. A motion was made by Brian Meyer that as the purchasing agent for Hamilton East Public Library, the Director is authorized to approve renovation change orders up to the total budget for the project, and that the Director will provide regular monthly updates on any and all such changes. The motion was seconded by Heather Lee and passed unanimously.
Approval of 2018 Budget Advertisement	Library Director Edra Waterman presented the 2018 budget for the September 28 public hearing. Bill Crandall entered a motion to approve the 2018 Budget Advertisement and Brian Meyer seconded. Motion passed unanimously.
Approval of 2017-18 Slate of Officers	The new slate of officers to take effect September 1, 2017 was presented by the nominating committee as John Partlow (President), John Dierdorf (Vice President), Marita Oilar (Secretary), Robyn Neal (Treasurer) and Brian Meyer (Assistant Secretary/Treasurer). A motion to accept the slate of officers was made by John Dierdorf and seconded by Heather Lee. Motion passed unanimously
AER - Lighting	Edra Waterman recommended the library contract with Energy Harness Corporation using reserve funds to upgrade the interior lighting in both library buildings to LED lighting. The Board discussed energy efficiency, return on investment and timing of installation. John Dierdorf made a motion to accept the recommendation. Brian Meyer seconded, and the motion passed unanimously.

Annual Legal Fee Agreement	Library Director Edra Waterman asked the Board to approve the annual agreement with Legal Counsel Anne Poindexter. A motion to accept the agreement was made by Brian Meyer and seconded by Heather Lee. Motion passed unanimously
2018 Summer Reading Report	Library Deputy Director Beth Meyer shared results of the Summer Reading Program - Build a Better World, including collaboration with community partners, completion levels and prizes awarded.
Director's Report	Library Director Edra Waterman asked for questions or feedback to the written report she had provided prior to the meeting. Discussion items included postponing repaving of the Fishers Library parking lot until Spring, filing of the 2011-2016 State Board of Accounts audit, and the huge community turnout for the eclipse viewing on August 21.
Other Old or New Business	No old or new business was brought to the board at this time.
Adjournment	Bill Crandall made a motion to adjourn the meeting at 5:13 p.m.

Respectfully submitted,

Bill Crandall
HEPL Board Secretary Pro Tem
(kso)