



Board of Trustees Meeting Minutes  
April 27, 2017

- Members Present** Bill Crandall, John Dierdorf, Brian Meyer, Marita Oilar, John Partlow, Deb Yadon
- Members Absent** Chris Jeter
- Others in Attendance** Library Director Edra Waterman, Legal Counsel Anne Poindexter, Library staff members Robyn Neal, Kelly Oles, Beth Meyer, Katie Lorton
- Convene** Vice President John Dierdorf called the meeting to order at 4:20 p.m. in the East Meeting Room at the Fishers Library.
- Consent Agenda** Consent agenda included minutes of March 23, 2017 meeting, claims and warrants, and personnel approvals. Hearing no requests for removal of items for further discussion or action, a motion was made by Bill Crandall and seconded by John Dierdorf to accept the proposed consent agenda including corrected minutes. Motion passed unanimously. (John Partlow was not present for this vote.)
- Request for Quote - IT Consulting Services** Library Director Edra Waterman asked the Board for approval of an RFQ for IT/network support services prepared by Deputy Director Katie Lorton. The Board discussed scope of services, selection process, and timing. A motion was made by Marita Oilar and seconded by Deb Yadon to accept the RFQ as presented. Motion passed unanimously.
- Request for Proposal - LED Lighting Retrofit Upgrade** Edra Waterman asked the Board for approval of a RFP prepared by Deputy Director Beth Meyer to upgrade the lighting in both library locations. The Board discussed energy savings, coordination of the project with renovations, and phasing of the work. Brian Meyer motioned to approve the RFP as presented and Bill Crandall seconded. Motion passed unanimously.
- Renovation Update** Edra Waterman reported that construction documents were finalized on 4/25, a public meeting to receive bids for the project has been advertised for 6/2 at the Noblesville Library, and selection of the vendor will take place at the 6/22 meeting.
- Director's Report** Library Director Edra Waterman asked for questions or feedback to the written report she had provided prior to the meeting. Discussion items the input sessions from staff for the strategic planning process, traveling to Washington for National Library Legislative Day on 5/2, and a review of financials at the May meeting with Mike Reuter.
- Other Old or New Business** President John Partlow asked the Board for input on the timing of Board of Trustee meetings in order to accommodate each member's schedule and set the calendar for 2018. The Board will revisit this issue at the next meeting.
- Adjournment** John Dierdorf made a motion to adjourn the meeting at 4:50 p.m.

Respectfully submitted,

Marita Oilar  
HEPL Assistant Board Secretary  
(kso)