

# Friends of the Hamilton East Public Library

## Book Donation Policy

### **Books/Materials we gladly accept:**

- Antique, rare and collectible books
- Children's books
- Dictionaries and Thesauruses
- DVDs and books on CD (must be operable, include original artwork and casing)
- Ex-library copies (please do not remove treatments)
- Hardcover fiction and non-fiction
- Mass market paperbacks (must be in "like new" condition; copyright 1980 or newer)
- Monographs
- Textbooks (copyright within 10 years)
- Trade paperbacks
- Travel books
- ANY foreign language books with an ISBN (even Japanese, Russian, etc.)

### **Please DO NOT donate books in poor condition. This includes:**

- Dirty
- Moldy
- Water-damaged
- Damaged binding or pages
- Missing covers or pages
- Excessive writing, markings or highlighting
- Paperwork books warped from storage

### **Other materials that are best donated or recycled elsewhere:**

- Academic journals or literary criticisms
- Activity books (coloring, crossword, etc.)
- Case law and procedural law books
- Directories or telephone books
- Encyclopedias
- LP Records, cassettes
- Periodicals or magazines (i.e. National Geographic, TV Guide, etc.)
- Tax documents or government documents
- Harlequin romance novels
- The Modern Library series
- Reader's Digest Condensed books