



Board of Trustees Meeting Minutes  
February 25, 2016

<b>Members Present</b>	Bill Crandall, John Dierdorf, Chris Jeter, Brian Meyer, Marita Oilar, John Partlow, Deb Yadon
<b>Members Absent</b>	
<b>Others in Attendance</b>	Library Director Edra Waterman, Legal Counsel Anne Poindexter, Library staff members Robyn Neal, Kelly Oles, Beth Meyer, Katie Lorton
<b>Convene</b>	President Brian Meyer called the meeting to order at 4:15 p.m. in the East Meeting Room at the Fishers Library.
<b>Consent Agenda</b>	Consent agenda included minutes of January 28, 2016 meeting, claims and warrants, and personnel approvals. Hearing no requests for removal of items for further discussion or action, a motion was made by John Dierdorf and seconded by Deb Yadon to accept the proposed consent agenda. Motion passed unanimously. (John Partlow and Chris Jeter were not present for this vote.)
<b>Deferred Compensation Update</b>	Library Director Edra Waterman gave an update on the Library's deferred compensation plan. Shaun Knoch with Blackwood Investments has recommended an ERISA lawyer to investigate any penalties from the absence of a summary plan description with the previous AUL plan.
<b>Lease with Noblesville Chamber</b>	A draft lease with the Noblesville Chamber of Commerce for vacant space on the main level of the Noblesville Library was shared by Edra Waterman. The Board discussed entry signage, parking, and the sublease of a portion of the space to the Hamilton County Leadership Academy. A motion was made by Bill Crandall and seconded by John Partlow to accept the lease as presented. Motion passed unanimously.
<b>Architect RFQ Responses</b>	Edra Waterman provided copies of the statements of qualifications from the three firms (krM Architecture+, LWC Incorporated, Matheu Architects) selected by the review committee. She shared outcomes from her building tours with representatives of five firms, and asked the Board for approval in moving forward with interviewing these three firms in March. She asked for a few Board members to join her, along with the Deputy Directors (and KBA attending to observe), and John Dierdorf, Bill Crandall and Marita Oilar agreed to participate in the interviews. A motion was made by John Dierdorf and seconded by John Partlow to accept the short list. Motion passed unanimously.
<b>Director's Report</b>	Library Director Edra Waterman asked for questions or feedback to the written report she had provided prior to the meeting. Discussion items included the installation of VoIP and new phone training, RFID tagging at Fishers, the move-out date for Launch Fishers, serving as president for the Indiana Public Library Association, and efforts to celebrate the Bicentennial through the Summer Reading Program.

**Other Old or  
New Business**

No old or new business was brought before the Board at this time.

**Adjournment**

Marita Oilar made a motion to adjourn the meeting at 5:03 p.m.

Respectfully submitted,

John Dierdorf  
HEPL Board Secretary  
(kso)