



Board of Trustees Meeting Minutes  
November 18, 2015

<b>Members Present</b>	Bill Crandall, John Dierdorf, Brian Meyer, John Partlow, Deb Yadon
<b>Members Absent</b>	Chris Jeter, Marita Oilar
<b>Others in Attendance</b>	Library Director Edra Waterman, Legal Counsel Anne Poindexter, Library staff members Robyn Neal, Kelly Oles, Beth Meyer, Katie Lorton
<b>Convene</b>	President Brian Meyer called the meeting to order at 4:19 p.m. in the 2 <sup>nd</sup> floor Conference Room at the Noblesville Library.
<b>Consent Agenda</b>	Consent agenda included minutes of October 22, 2015 meeting, claims and warrants, and personnel approvals. Hearing no requests for removal of items for further discussion or action, a motion was made by Bill Crandall and seconded by John Partlow to accept the proposed consent agenda. Motion passed unanimously.
<b>Administrator's Executive Recommendation (Lighting Replacement)</b>	Library Director Edra Waterman presented a recommendation to update and retrofit the current halide lights in both buildings and the Noblesville parking lot with LED lighting. A motion was made by John Dierdorf and seconded by John Partlow to replace the lighting as proposed. Motion passed unanimously.
<b>Updates to Meeting Room &amp; Display Policies</b>	Edra Waterman provided an update to the Meeting Room Policies to reflect changes with the new online booking tool, as well as an addition to the Displays, Bulletin Board & Information Rack Policy. John Partlow made a motion to accept the revisions, and Deb Yadon seconded. Motion passed unanimously.
<b>Renovation Project</b>	Library Director Edra Waterman shared a Fund Balance Reserve recommendation, along with a revised proposal from Kimberly Bolan and Associates with updates from the cost estimation phase. The board discussed next steps in the approval process, including design plans, bids, construction phases, and KBA's continued role in the project. Edra asked the board for consensus in setting a renovation budget. John Partlow made a motion to approve a total renovation project budget not to exceed \$5 million, and John Dierdorf seconded. Motion passed unanimously.
<b>Interlocal Agreement</b>	Edra Waterman shared an Interlocal Agreement drafted by the City of Fishers for vacating the lower level Launch space by December 31. The board discussed the current lease term, holdover rent and a walkthrough scheduled with Launch representatives.
<b>Director's Report</b>	Edra Waterman asked for questions or feedback to the written report she had provided prior to the meeting. Discussion items included wrap-up of the compensation study, vendor quotes for the VoIP project, and plans to utilize vacant first level library space as a partnership co-location for the Hamilton Country Leadership Academy (currently using a second level room) and the Noblesville Chamber.

**Other Old or  
New Business**

Old Business:

- John Partlow asked for any updates on the sale of the library property and Attorney Anne Poindexter recommended a follow-up with the purchasing agent in January.

**Adjournment**

John Partlow made a motion to adjourn the meeting at 5:55 p.m.

Respectfully submitted,

John Dierdorf  
HEPL Board Secretary  
(kso)